



Obstetrics & Gynecology

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ACCT. # \_\_\_\_\_

- NEW PATIENT
- NEW OB
- NAME CHANGE
- ADDRESS CHANGE
- INS. CHANGE
- UPDATE

**Most insurance carriers require us to submit claims for patient services. For this reason, we request all patients to fill out completely and sign the registration form on an annual basis. Please complete this form prior to your appointment and bring it with you. THANK YOU**

**PATIENT INFORMATION**

Patient's Legal Name \_\_\_\_\_ Birth Date \_\_\_\_\_ S.S. # \_\_\_\_\_  
Last First Middle  
 Address \_\_\_\_\_ Home Phone # (\_\_\_\_) \_\_\_\_\_ Marital  
Street City Zip Area Code Status \_\_\_\_\_  
 Employer's Name \_\_\_\_\_ Occupation (Indicate if Student) \_\_\_\_\_  
 Employer's Address \_\_\_\_\_ Business Phone # (\_\_\_\_) \_\_\_\_\_  
Street City/St Zip Area Code  
 Patient's Primary Doctor \_\_\_\_\_ Drs. Phone # (\_\_\_\_) \_\_\_\_\_  
Name Street City/St Zip Area Code  
 Name, Address of Nearest Friend or Relative \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Relationship \_\_\_\_\_  
Area Code

**PARENT/SPOUSE INFORMATION**

Parent /Spouse Name \_\_\_\_\_ Birth Date \_\_\_\_\_ S.S. # \_\_\_\_\_  
Last First Middle  
 Address \_\_\_\_\_ Home Phone # (\_\_\_\_) \_\_\_\_\_ Home Phone # (\_\_\_\_) \_\_\_\_\_  
Street City Zip Area Code Area Code  
 Employer \_\_\_\_\_ Employer's Address \_\_\_\_\_  
Street City Zip

**PRIMARY INSURANCE**

Ins. Company Name \_\_\_\_\_ Address \_\_\_\_\_ Phone # \_\_\_\_\_  
 ID#/Policy # \_\_\_\_\_ Group # \_\_\_\_\_ Effective Date \_\_\_\_\_  
 Policy Holder's Name \_\_\_\_\_ Relationship to PT. \_\_\_\_\_ Birthdate \_\_\_\_\_  
 Policy Holder's Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
 Policy Holder's Employer \_\_\_\_\_ Business Phone \_\_\_\_\_

**SECONDARY INSURANCE**

Other Insurance Co. \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
 Other Insured (If other than patient) \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
 Birth Date \_\_\_\_\_ Relationship to Patient \_\_\_\_\_ ID #/Policy # \_\_\_\_\_ Group # \_\_\_\_\_  
 Other Insured's Employer \_\_\_\_\_ Address \_\_\_\_\_ Phone # \_\_\_\_\_

**AUTHORIZATION TO RELEASE INFORMATION AND ASSIGNMENT OF BENEFITS**

I authorize payments of medical benefits to the provider for services, rendered or to be rendered in the future, without obtaining my signature on each claim submitted and I will be bound by the signature as though I personally signed the claim. I also authorize the release of any medical information necessary. I UNDERSTAND I AM RESPONSIBLE FOR ALL CHARGES. If this account should be referred to a collection agency, I will be Responsible for any collection and/or legal fees.  
I have read and understand the office policy and procedures.

\*

\_\_\_\_\_ Responsible Party Signature

\_\_\_\_\_ Date